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| Facility Information |
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| **First Aid Supply Location** |
| **First Aid Room / Dressing Station** | **First Aid Kit** |
| *(Identify location of First Aid Room, if required)* | *(Identify location of First Aid Kit)* |
| **AED** | **First Aid Attendant** |
| *(Identify location of AED units, as applicable)* | *(Identify contact information for First Aid Attendant, as applicable)* |

**First Aid Procedures**

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| **Injuries** |  | **Medical Emergencies** |
| **First Aid Duty Hours**Operating Hours (08:00 to 16:00, M-F) 1. During Operating Hours, contact First Aid via Switchboard 0

...1. Advise the First Aid Attendant
* Location of injury
* Severity of injury
* Available support
* Whether BCEHS is required
1. First Aid Attendant will attend to the designated location with supplies.
2. Complete the following forms
* First Aid Report
* Injury Report Form
* Stay at Work/Return to Work Form
1. **After hours**: If necessary, call 911 or seek medical care from on duty medical personnel
 |  | **Nearest Hospital/Clinic**Vancouver General Hospital899 W 12th Avenue,Vancouver, BC1. In event of a medical emergency, contact BC EHS by calling 911 and prioritizing an ambulance call.

Provide the following information* Location of facility
* Nature of the injury
* Instruction on where to meet BC EHS (i.e. loading bay, front door, etc.)
* Contact information for facility and contact information for First Aid Attendant
1. The First Aid Attendant will bring the injured person to location for transportation. If person is not fit to be transported, designate a person to meet BC EHS and guide them to the location of the injured person.
2. Remain with the person until transfer of care to a higher level (i.e. BC EHS)
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