|  |  |
| --- | --- |
| **Checklist outline** | Name Joint Health and Safety Committee Meeting Agenda |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Meeting Schedule Information** | | | | | | |
| **Date** | Click or tap to enter a date. | | **Time** | | |  |
| **Location** | *Meeting Location* | | | | | |
| **Attendees** | **Member** | | | **Alternate** | | |
|  | *Name* | |  | *Name* | |
|  | *Name* | |  | *Name* | |
|  | *Name* | |  | *Name* | |
|  | *Name* | |  | *Name* | |
| **Chair** |  | *Name* | |  | *Name* | |

|  |  |
| --- | --- |
| **Item #** | **Item Description** |
| **1.0** | Attendance |
| **2.0** | Adoption of Last Month Meetings |
| **3.0** | **Old Business** |
| **3.1**  **3.2**  **3.2** | Item 1  Item 2  Item 3 |
| **4.0** | **New Business** |
| **4.1**  **4.2**  **4.3** | Item 1  Item 2  Item 3 |
| **5.0** | **Reports and Statistics** |
| **5.1**  **5.2**  **5.3** | First Aid  Incidents  Workplace Inspections |
| **6.0** | **Standing Items** |
| **6.1** | Item 1 |
| **7.0** | **Adjournment** |