|  |  |
| --- | --- |
| **Checklist outline** | Name Joint Health and Safety Committee Meeting Agenda |

|  |
| --- |
| **Meeting Schedule Information** |
| **Date** | Click or tap to enter a date. | **Time** |  |
| **Location** | *Meeting Location* |
| **Attendees** | **Member** | **Alternate** |
|  |[ ]  *Name* |[ ]  *Name* |
|  |[ ]  *Name* |[ ]  *Name* |
|  |[ ]  *Name* |[ ]  *Name* |
|  |[ ]  *Name* |[ ]  *Name* |
| **Chair** |[ ]  *Name* |[ ]  *Name* |

|  |  |
| --- | --- |
| **Item #** | **Item Description** |
| **1.0** | Attendance  |
| **2.0** | Adoption of Last Month Meetings |
| **3.0** | **Old Business** |
| **3.1****3.2****3.2** | Item 1Item 2Item 3 |
| **4.0** | **New Business** |
| **4.1****4.2****4.3** | Item 1Item 2Item 3 |
| **5.0** | **Reports and Statistics** |
| **5.1****5.2****5.3** | First AidIncidentsWorkplace Inspections |
| **6.0** | **Standing Items** |
| **6.1** | Item 1 |
| **7.0** | **Adjournment** |