COMMUNITY SOCIAL SERVICES
Health & Safety Association of BC

ANNUAL GENERAL MEETING
MINUTES

Date: Wednesday, June 19, 2024
Time: 1 pm – 3 pm
Place: Zoom Video Meeting

Board Members:

Rick FitzZaland – Board Chair
Gentil Mateus – Past Board Chair *(regrets)*
Janice Barr
Tanya Behardien
Brian Campbell *(Treasurer)*
Gordon Cote *(regrets)*
Chantel Foden
Diane Hong
Tammy Khanna *(Secretary)*
Christina Lloyd-Jones
Jonathan (Jonny) Morris
Pamela Pye
Carmen Sullivan
Judy Valsonis
Michael (Mike) Wisla
Denise Subotin (WSBC)

Staff:

Tigran Bajgoric (CEO)
Ana Lucia Mateus (Executive Coordinator) (recorder)

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1. Welcome & Introduction

Rick FitzZaland welcomed everyone to the Annual General Meeting (AGM), made land acknowledgements, and called the meeting to order at 1:00 pm.

Rick acknowledged that 26 members/participants are in attendance at the AGM and, therefore, reached quorum. Please note that we use the words CSSHSA and the Association interchangeably.

Rick introduced the new CEO, Tigran Bajgoric. Tigran shared some of his lived and work experiences. Tigran is passionate about health and safety and is excited to build up the programs, trainings and resources for the community social services sector.

2. Confirmation of a Quorum

As noted above, Rick FitzZaland acknowledged that we have achieved quorum. Motions will be moved and seconded. We will ask for any objections to the motions first and then vote by raising hands.

3. Adoption of the Rules of Order

Rick FitzZaland outlined that in our governance framework, we have the statement: “we come here, as equals, in a positive way to work together respectfully, collaboratively, and towards consensus within a safe space for all”.

4. Approval of Agenda

Motion:

Moved by Diane Hong that the agenda be approved as presented. Seconded by Carmen Sullivan. CARRIED by the Members

5. Approval of Minutes of June 20, 2023 Annual General Meeting

Motion:

Moved by Pamela Pye that the minutes of the June 20, 2023 Annual General Meeting be approved as presented. Seconded by Christina Lloyd-Jones. CARRIED by the Members

6. Annual Financial Statement Update (April 1, 2023 to March 31, 2024)

Tigran Bajgoric outlined the following:

- This financial statement update is for information only since it is related to the WorkSafeBC contract with CSSEA (not the Association). In the 2023-24 contract between WorkSafeBC and CSSEA, the Association received delegated authority from CSSEA to manage the health and safety operations. Any remaining funds from the CSSEA contract will be transferred to the Association after the engagement review report to WorkSafeBC is completed.
- The quarterly financial report of CSSHSA starts this fiscal year (April 1, 2024) and moving forward will cover CSSHSA WorkSafeBC contract funding, The Federation funding and CMHA BC contract funding.
- The unaudited statement of operations from April 1, 2023 to March 31, 2024.

Rick FitzZaland asked for a motion to receive this statement for information only, so it becomes an official record.

Motion:

Moved by Janice Barr that the Financial Statement update be accepted as information. Seconded by Tammy Khanna. CARRIED by the Members

7. Directors' Annual Report

Tigran Bajgoric acknowledged Rick FitzZaland, Satvinder Basran, Eric Peraro (CSSEA), and Gentil Mateus who, with their continuous dedication and hard work, have brought CSSHSA to where we are today.

Tigran outlined the Directors' Annual Report, which will be available on our website csshsa.ca.

Tigran thanked all of the Board of Directors and Advisory Panel members for continuing to guide us as we support the community social services sector through different engagements and initiatives.

Rick FitzZaland thanked Tigran for his presentation.

Motion:

Moved by Pamela Pye that the Annual Report be received. Seconded by Tanya Behardien. CARRIED by the Members

8. Appointment of Directors

Rick FitzZaland outlined the following:

- Thanked the Board of Directors for their contributions, help and support over the past year, and he has been really impressed how the Board, especially in the last six months, has gone above and beyond what needed to be done so we can move forward.
- The Nominations Committee has done a lot of work putting together the slate for the coming years to make sure it is fair, equitable, and useful for us going forward.
- As we have gone through this transition we realize we have to continue the work to make sure the governance framework for the Association is effective and workable.
- Thankful that so many Directors have raised their hand to be re-elected and stand for that appointment.
- Appreciated that the Board extended his appointment as the independent Board Chair to March 31, 2025 and he looks forward to this year.
- Ana's support to him and the Board has been invaluable and critical in the past few months
- Nomination Declaration and Consent Forms have been received by each proposed Board member.
- Denise Subotin's WorkSafeBC appointment is ongoing until WorkSafeBC advises otherwise.
- PowerPoint presentation outlining the Appointment of Directors.

Motion:

Moved by Cathy Scott that the following Directors be appointed to the Board with the appointment terms outlined. Seconded by Carolyn Tinglin.

Board Member	***Appointment Term***	***CSS Sector Representation***
Janice Barr	*1 year to 2025 AGM*	*Employer, Union, Non-Union, Community Living Services*
J. Gordon Cote	*1 year to 2025 AGM*	*Employer, Non-Union, General Services*
Christina Lloyd-Jones	*1 year to 2025 AGM*	*Worker, Union, Community Living Services, General Services*
Jonathan (Jonny) Morris	*1 year to 2025 AGM*	*Employer, Union, Non-Union, General Services*
Tanya Behardien	*2 year to 2026 AGM*	*Employer, Union, Non-Union, Community Living Services*
Brian Campbell	*2 year to 2026 AGM*	*Worker, Union, Community Living Services, General Services*
Chantel Foden	*2 year to 2026 AGM*	*Worker, Non-Union, Community Living Services*
Diane Hong	*2 year to 2026 AGM*	*Employer, Union, Non-Union, General Services*
Carmen Sullivan	*2 year to 2026 AGM*	*Worker, Union, Community Living Services, General Services, Indigenous Services*
Tammy Khanna	*3 year to 2027 AGM*	*Employer, Union, Community Living Services*
Pamela Pye	*3 year to 2027 AGM*	*Worker, Union, Community Living Services*
Judy Valsonis	*3 year to 2027 AGM*	*Employer, Union, General Services*
Michael Wisla	*3 year to 2027 AGM*	*Worker, Union, Community Living Services, General Services*

CARRIED by the Members

Thank you for continuing to serve on CSSHSA's Board of Directors.

9. Appointment of an Auditor

Rick FitzZaland outlined that In the *Societies Act*, "Appointment of auditor" section 111(2) states that the first auditor, if any, of a society must be appointed by the directors…to hold office until the close of the annual general meeting following the appointment.
Section 111(3) states that each auditor, if any, subsequent to the first auditor must be appointed at each annual general meeting, by ordinary resolution, to hold office until the close of the next annual general meeting.

This item of business is on the agenda and will be discussed and a decision made at the Board meeting following the AGM today.

10. Adjournment

There was a question in the chat – "Does representation on the Board also include non-union indigenous services?"
Rick FitzZaland said that this has been a topic of discussion at the Nominations Committee and with the Board to have an Indigenous lens and Indigenous voices on the Board representing both union and non-union. This needs to be thoughtful and we are committed to doing that going forward.

Jonny Morris thanked Rick FitzZaland for his steady leadership as Chair, and his caring and gentle stewardship during the recruitment process for the new CEO.

Rick FitzZaland thanked everyone for joining us today.

Tanya Behardien adjourned the AGM at 1:39 pm.